
Decision Session - Executive Member for City Strategy

20th October 2009

Report of the Director of City Strategy

City of York's Local Transport Plan 3 – Consultation Strategy

Summary

1. This report outlines the consultation strategy to be adopted for preparing York's Third Local Transport Plan (LTP3) to cover the period from 2011 onwards, and seeks approval thereof.

Recommendations

2. That the Executive Member for City Strategy is recommended to:
 - i. Note the content of the report, particularly Table 1, which outlines the proposed activities and timescales for producing LTP3 and Table 2, which outlines the proposed consultation strategy;
 - ii. Approve the consultation strategy proposed at Table 2.
 - iii. Grant delegated powers to the Assistant Director, in consultation with the Executive Member City Strategy, to issue consultation documents for pre-consultations on the Draft LTP3.

Reason: To enable the commencement of consultations required to prepare the city's Local Transport Plan 3.

Background

LTP3 Process

3. A report describing the process for preparing LTP3 and the influences on this was presented to the Decision Session, Executive Member City Strategy on 1st September 2009. In summary the report:
 - reiterated the statutory duty to produce an LTP(3) before the City's current LTP(2) expires in April 2011;
 - introduced the latest government guidance for preparing LTP3s, covering issues such as consultation requirements; LTP3s comprising a long-term strategy with shorter-term implementation (action) plans; using new powers

introduced under the Transport Act 2008, and more local accountability for LTP3 than for previous LTPs;

- referred to other national, regional and local policies and strategies, such as the national carbon reduction strategy and York's Sustainable Community Strategy, that will influence the preparation of LTP3s;
- contained a Draft LTP3 Vision, and
- contained a table (see also below) identifying the various stages and timescales for preparing LTP3.

Table 1 - LTP3 Preparation

Stage	Date(s)
Approve LTP3 production process	1 st September 2009
Approve long-term transport strategy and consultation strategy	6 th October 2009
Commence initial consultation (for issues and options)	October 2009
Receive/analyse responses	November – December 2009
Present consultation responses to Executive	5 th January 2010
Prepare Draft LTP3 (with due consideration of consultation responses)	October 2009 – April 2010
Present Draft LTP3 to Executive	24 th April 2010
Publish Draft LTP3 for consultation	June 2010
Receive/analyse responses	July – August 2010
Present consultation responses to Executive	14 th September 2010
Prepare full report	September – December 2010
Present full report to executive	1 st February 2011
Publish LTP3	By 31 March 2011

4. Recommendation (ii) in the report stated [That the Executive Member for City Strategy is recommended to:] *'Approve the process proposed in Table 1, subject to the presentation of the consultation strategy to the Executive Member for a decision at a future date, prior to the commencement of consultations.'* The initial date for this decision was 6th October 2009 as shown in the above table, has, subsequently been deferred to 20th October 2009.

Proposed Consultation Strategy

5. The proposed LTP3 Consultation Strategy, prepared in partnership with the Council's Marketing and Communications team, is contained at Table 2. It should be noted that the timescale stated in Table 2 differs from that shown in Table 1, as it shows two consultation stages prior to the publication of the Draft LTP3, instead of the single consultation originally anticipated.

Table 2 – LTP3 Consultation Strategy

Consultation stage	Purpose	Timescale	Consultation / communication methods and/ consultees
Issues and priorities	<p>Identify the national, regional and local issues and pressures that are likely to influence LTP3 and seek public/ stakeholder views on setting the priorities for action.</p> <p>Report back through Officer In Consultation (OIC) with Executive Member City Strategy</p>	<p>Oct. 2009 to Jan. 2010</p> <p>Feb. 2010</p>	<p>Citywide consultation leaflet / questionnaire, focus groups/workshops (including Local Strategic Partnership, Quality Bus Partnership, Equalities Fair, business forums 'Talkabout' Panel and back-chat online citizens panel), public exhibitions/events and Council website.</p>
Options and consequences	<p>Present a series of scenarios (options) based on priorities and their potential consequences to seek public/ stakeholder views on informing the policies and measures in LTP3.</p> <p>Report back through Officer In Consultation (OIC) with Executive Member City Strategy</p>	<p>Apr. 2010 to May 2010</p> <p>May 2010</p>	<p>Citywide consultation leaflet / questionnaire in April issue of 'Your City', focus groups / workshops (including Local Strategic Partnership, Quality Bus Partnership, Equalities Fair, business forums 'Talkabout' Panel and back-chat online citizens panel), public exhibitions/events and Council website</p>
Draft LTP3	<p>Seek public/ stakeholder views on the policies and measures in the draft LTP3.</p> <p>Report back through Executive and take Executive's advice forward for developing full LTP3</p>	<p>Sep 2010 to Oct. 2010</p> <p>Nov 2010</p>	<p>Reference copies of Draft LTP3 plus leaflets / questionnaires available in Council offices, libraries and leisure centres etc., focus groups / workshops (including Local Strategic Partnership, Quality Bus Partnership, Equalities Fair, business forums 'Talkabout' Panel and back-chat online citizens panel), ward committee meetings, public exhibitions/events and Council website</p>

Long-term Transport Strategy and Consultation Strategy

6. A draft long-term transport strategy has also been prepared and is due to be presented to The Local Development Framework Working Group, in October 2009, for its consideration.

Corporate Objectives

7. LTP3 is a cross-cutting document that encompasses and contributes to all of the council's outward facing corporate priorities (see also paragraph 44). It also parallels, to some extent, work that is being done by the Traffic and Congestion Ad-hoc Scrutiny Committee, which may help inform the production of LTP3.

Implications

8. This report has the following implications:
 - **Financial** – Consultations for previous LTPs have cost in the order of £20,000 or more to undertake. These costs were, predominantly, revenue costs and it is likely that likely revenue cost are going to be similarly significant for producing LTP3.
 - **Human Resources (HR)** – A Transport Planner with a specific remit to assist in the production of LTP3 has recently been appointed. This is a temporary appointment (1 fte) until April 2011. assistance from the Marketing and Communications team has been factored into the consultation costs.
 - **Equalities** – LTP3 will be subject to an Equalities Impact Assessment and it is also anticipated that officers preparing LTP3 will attend the Equalities Impact Assessment Fair on 5th November 2009.
 - **Legal** – There are no implications at present.
 - **Crime and Disorder** – There are no implications at present.
 - **Information Technology (IT)** – There are no IT implications at present.
 - **Property** – There are no implications at present.
 - **Sustainability** – It is anticipated that LTP3 will develop and implement sustainable transport solutions.
 - **Other** – No comments.

Risk Management

9. In compliance with the Council's Risk Management Strategy the main risk that has been identified in this report could lead to Council not undertaking consultations on LTP3 in compliance with Government Guidance, thereby undermining the validity the LTP3 produced.

10. Measured in terms of impact and likelihood, the risk score for the recommendation is less than 16 and thus at this point the risks need only to be monitored as they do not provide a real threat to the achievement of the objectives of this report.

Ward Member comments

11. Not appropriate at this stage.

Non Ruling Group Spokespersons' comments

12. Non-ruling Group members have been advised and their responses are awaited.

Contact Details

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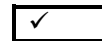
Report Approved



Date 8 October 2009

Wards Affected

All



For further information please contact the author of the report

Background Papers:

None

Annexes

None